

## Schedule for the Processing of Payroll 2018

N.B: Lockout will occur at 8:15 am on the COMPUTE DATE

| MONTH     | BIMONTHLY PERIOD 1 COMPUTE | BIMONTHLY PAY DAY | MONTHLY COMPUTE  | MONTHLY PAY DAY  | BIMONTHLY PERIOD 2 COMPUTE | BIMONTHLY PAY DAY |
|-----------|----------------------------|-------------------|------------------|------------------|----------------------------|-------------------|
| January   | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 16 <sup>th</sup> | 24 <sup>th</sup> | 23 <sup>rd</sup>           | 31 <sup>st</sup>  |
| February  | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 16 <sup>th</sup> | 26 <sup>th</sup> | 21 <sup>st</sup>           | 28 <sup>th</sup>  |
| March     | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 16 <sup>th</sup> | 26 <sup>th</sup> | 21 <sup>st</sup>           | 29 <sup>th</sup>  |
| April     | 6 <sup>th</sup>            | 13 <sup>th</sup>  | 16 <sup>th</sup> | 25 <sup>th</sup> | 20 <sup>th</sup>           | 30 <sup>th</sup>  |
| May       | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 16 <sup>th</sup> | 25 <sup>th</sup> | 23 <sup>rd</sup>           | 31 <sup>st</sup>  |
| June      | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 18 <sup>th</sup> | 26 <sup>th</sup> | 22 <sup>nd</sup>           | 29 <sup>th</sup>  |
| July      | 6 <sup>th</sup>            | 13 <sup>th</sup>  | 16 <sup>th</sup> | 25 <sup>th</sup> | 23 <sup>rd</sup>           | 30 <sup>th</sup>  |
| August    | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 16 <sup>th</sup> | 24 <sup>th</sup> | 21 <sup>st</sup>           | 31 <sup>st</sup>  |
| September | 6 <sup>th</sup>            | 14 <sup>th</sup>  | 17 <sup>th</sup> | 25 <sup>th</sup> | 21 <sup>st</sup>           | 28 <sup>th</sup>  |
| October   | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 16 <sup>th</sup> | 26 <sup>th</sup> | 22 <sup>nd</sup>           | 31 <sup>st</sup>  |
| November  | 8 <sup>th</sup>            | 15 <sup>th</sup>  | 16 <sup>th</sup> | 26 <sup>th</sup> | 22 <sup>nd</sup>           | 29 <sup>th</sup>  |
| December  | 6 <sup>th</sup>            | 14 <sup>th</sup>  | 12 <sup>th</sup> | 19 <sup>th</sup> | 17 <sup>th</sup>           | 21 <sup>st</sup>  |

Prepared by: Information Systems Unit - 535-0897